

City College Student Support Services	CEO	Admin	Trainer
Information and advice about City College's policies and procedures	~	√	~
Emergency assistance and referrals to students in crisis situations	×	~	~
Intervention Strategy	×	\checkmark	~
Information, support and advice on fin <mark>ancial issues includ</mark> ing fee re-schedule	4	~	
Personal, educational, and practical welfare needs	✓	\checkmark	✓
Advice on cultural and social issues, and living skills	✓	\checkmark	
Advice on part-time employment whilst studying	✓	✓	
OSHC issues		\checkmark	
Accommodation issues		\checkmark	
Help with settling into Australia	✓	\checkmark	
The City College orientation program	✓	\checkmark	~
Student orientation packs	✓	\checkmark	~
Cultural and social events	×	\checkmark	
Recreation activities	×	\checkmark	
Conduct and support LLN	×	\checkmark	~
Learning and study skills	~	✓	~
Career advice	~	✓	
I.T. support	~	\checkmark	~
Questions about visa conditions	~	\checkmark	
CV development, Interview techniques and Job searching	✓	\checkmark	~
Support for students with special needs	✓	\checkmark	~
How open Bank account	✓	\checkmark	
Organise OHSC		\checkmark	

Document Name: Student Support Service	es	RTO Code: 91770	CRICOS Code: 04234E
Version: 1.0	Approved: May 2024	Review Date: May 2025	Page 1 of 1